



# Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal



Department of Sanskrit

Academic Audit: 2020-2021

## Academic Audit: - Department of Sanskrit

Period of Audit: 2020-21

### I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Sanskrit Phone no: 7501944146	E-mail: <a href="mailto:haragorai@gmail.com">haragorai@gmail.com</a>	
2	Name of the HOD, email & Mob. No.	Name: Haradhan Gorai Mobile No:7501944146	E-mail: <a href="mailto:haragorai@gmail.com">haragorai@gmail.com</a>	
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Alope Bhowmik	E-mail: <a href="mailto:aloke.b05@rediffmail.com">aloke.b05@rediffmail.com</a> Mobile No:9475623715	
4	Year of Establishment/ Year of Affiliation	General Course: 1979(Gen),Honours(2004-05)		
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016		
6	UGC Recognition (2F & 12 B)	YES		
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m (Monday to Saturday)		
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: (Annexure 1)		Govt. Approved Sanctioned teaching post	Present strength
		Full time Teacher:	03	03
		Govt. approved SACT:	03	03
		Invitee Lecturer:	NA	Nil



II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Departmental Annual Curricular Plans	20-21	<p>The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (<b>Annexure 2</b>). Departmental meeting regarding the distribution of the syllabus of 1st Semester was held on 19/08/2020 in online mode. Departmental meeting regarding the distribution of the syllabus of 2nd Semester was held on 4/05/2021 in online mode. Other departmental meetings were held on 14/08/2020, 25/11/2020, 22/12/2020, 29/01/2021 and 5/03/2021 in online mode. PO, CO &amp; PSO were also formulated (<b>Annexure 3</b>).</p>		



2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year	20-21	Every activity is recorded such as Orientation Programme, Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student - Teacher formed by the department etc. Orientation Programme was held on 18/08/2020 in online mode. Departmental meetings were held on 14/08/2020, 19/08/2020, 25/11/2020, 22/12/2020, 29/01/2021, 5/03/2021 and 4/05/2021 in online mode. Internal examination of 1st Semester students was held on 27/02/2021 in online mode through college ERP. Internal examination of 2nd Semester students was held on 29/06/2021 in online mode through college ERP.		
3	Add-on/Certificate Courses completed during Academic Year	20-21	NIL		
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	20-21	NIL		



5	Coverage of Syllabus (Average Percentage)	20-21	Syllabus is covered for all courses of UG program within the stipulated time period. In each semester 100% syllabus is completed. 1 <sup>st</sup> semester classes began on 21/12/2020, syllabus was completed on 13/03/2021 and classes were dissolved on 20/03/2021. 2 <sup>nd</sup> semester classes began on 6/05/2021, syllabus was completed on 24/06/2021 and classes were dissolved on 28/06/2021.		
6	Maintenance of Student Attendance Registers	20-21	Day to day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance in classes in the Mentor-Mentee meetings held on 5/03/2021 and 7/05/2021.		
7	Feedback forms on Mentorship from students	20-21	Yes (Annexure 4)		





III - TEACHING, LEARNING & EVALUATION (with Attachments)		Year	Statement	Impression/Recommendation/Remark by Academic Advisors	Status
1	Teaching Diaries & Plans in the Prescribed Formats	20-21	Record of Plan of Action and Achieved of each session is well maintained by the department.		
2	Co-Curricular Activities (Departmental Level)	20-21	Students of the department prepare Wall Magazine on important topics on Economics. However, due to Covid 19 pandemic Wall magazine could not be displayed in the academic year 2020-2021.		
3	Degrees offered	20-21	UG programs are run by the department.		
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	20-21	Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce. Internal examination of 1 <sup>st</sup> semester students was held on 27/02/2021 and internal examination of 2 <sup>nd</sup> semester students was held on 29/06/2021.		



5	Remedial Classes	20-21	Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special attention. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-analysis and better understanding of the subject. Remedial classes of 1 <sup>st</sup> semester students were taken on 16/03/2021, 17/03/2021, 20/03/2021. Remedial classes of 2 <sup>nd</sup> semester students were taken on 25/06/2021, 26/06/2021 and 28/06/2021.		
6	Record of Mentoring of students by teachers	20-21	Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class. Mentor-Mentee meet for 1 <sup>st</sup> semester students was held on 5/03/2021 and the meet for 2 <sup>nd</sup> semester students was held on 7/05/2021.		

7	Result Analysis	20-21	Result analysis is done according to the result sheet provided by the University ( <b>Annexure 5</b> ). After critical analysis of the results, the students are advised about how to improve in the University examination.		
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IV - RESEARCH AND CONSULTANCY (with Attachments)		Year	Statement			Impression/Recommendation/Remark by Academic Advisors	Status
1	No. of Research Guides in the Department	20-21	Nil				
2	No. of Faculty registered for Ph. D	20-21	Nil				
3	Number of Major/Minor/Other Research Projects	Year	Major	Minor	Others		
		20-21	Nil	Nil	Nil		










9	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)	Year	Seminar	Workshop	Exhibition	Project	
		20-21	Nil	Nil	Nil	Nil	
10	Record of Consultancy in Academic year (attach details)	20-21	Nil				
11	Record of MOUs in Academic year (attach details)	20-21	Nil				

V - EXTENSION ACTIVITIES (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Record of Subject/Department Related Extension Activities (attach details)	20-21	NIL		
2	Field Visit (attach records)	20-21	NIL		
3	Industry Visit (attach records)	20-21	NIL		

4	Any Other Club (attach records)	20-21	NIL		
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	20-21	NIL		



**Recommendation/Suggestions by Academic Advisors**

Suggestions for improvement /progress of the department		Sheet attached	
1		Signatures of Academic Advisor with designation	
2		1	<i>B. D. Dubey</i> Principal
		2	Onda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura
3		3	
<p align="center"><i>17.11.2021</i></p> Signature of the HOD with date <b>Head</b> <b>Department of Sanskrit</b> <b>Khatra Adibasi Mahavidyalaya</b>			
Signature of the Teacher-in-Charge with date <i>17.11.21</i> <b>Teacher-In-Charge</b> <b>Khatra Adibasi Mahavidyalaya</b> <b>Khatra : Bankura</b>			


*Abhishek Kumar*  
 17.11.2021  
 Coordinator  
 IQAC  
 Khatra Adibasi Mahavidyalaya  
 Khatra : Bankura

**Declaration by the Teacher-in-Charge**

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:



  
Signature of Teacher-in-Charge  
Teacher-in-Charge  
Khata Adibasi Mahavidyalaya  
Khatra :: Bankura

**Annexure 1: Staff Pattern of Department of Sanskrit**

Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Haradhan Gorai	Ph.D.	Assistant Professor	Nyaya-Vaisesika Philosophy	4 Year +	Nil
Amiya Kumar Satpati	Ph.D.	Assistant Professor	Paniniyan Grammar	4Years +	Nil
Trilochan Sing Sardar	M.Phil.	Assistant Professor	Kavya	1 year +	Nil
Tapān Patra	M.A.	State Aided College Teacher	Veda	16 Years +	Nil
Sanchaita Banerjee	M.A.	State Aided College Teacher	Kavya	13 Years +	Nil
Biva Sinha Babu	M.A.	State Aided College Teacher	Kavya	12 Years +	Nil



**Annexure 2: Syllabus Module**

Session	Link
2020-2021	<a href="https://kamv.ac.in/dept_catg/1719574064_Syllabus%20Module%20Dept%20of%20Sanskrit%202020-21.pdf">https://kamv.ac.in/dept_catg/1719574064_Syllabus%20Module%20Dept%20of%20Sanskrit%202020-21.pdf</a>

**Annexure 3: CO, PO**

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in Sanskrit Programme under Bankura University (w.e.f. 2017):  
[https://kamv.ac.in/co\\_po/1717391783\\_2020-21Sanskrit%20Programme%20Outcome%20Course%20outcome%20CBCS%20old.pdf](https://kamv.ac.in/co_po/1717391783_2020-21Sanskrit%20Programme%20Outcome%20Course%20outcome%20CBCS%20old.pdf)



















**Annexure 5: Result Analysis of 2020-2021 session**

**Result Analysis of Sanskrit Department 2020-2021:**

Sem	Course	No of Students Appeared	Course Qualified	Not Qualified	Percentage of Qualified students
6 <sup>th</sup> Sem	Hons	29	19	10	100
VI	Prog	15	15	00	100

**Annexure 6: Papers Presented in the session 2020-2021**

Name of the Faculty	Type of Research Activity	Title of the Article/ Book	Name of the Journal / Book/ Seminar	Year of Publication/ Presentation	Type of Journal
Amiya Kumar Satpati	Article	Harinamamritavyakarane Paniniyavyakaransya Pravabah	Vedanjali	2021	International Peer Reviewed Journal

